

Position: Community-Engaged Learning Graduate Assistantship, *12 month appointment*

Program: Day One Leadership Community

Department Contact: Office of Student
Leadership & Community Engagement
55 Magruder St, 313 Moseley Hall

Carmen Wilder
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The Office of Student Leadership and Community Engagement (SLCE) is seeking one 12-month Graduate Assistant to work with their student leadership programs and primarily with the Day One Leadership Program. The Day One Leadership Program is a fall-semester program for first-time entering freshmen. Day One students have the opportunity to live among three residence halls (Moseley, Cresswell and Rice), enroll in a leadership course together and engage in community-engaged learning through volunteering with local community agencies together. The program consists of approximately 200 students who are divided into small groups and each group is matched with a peer mentor (upperclassman in Montgomery Leadership Program) and a faculty/staff mentor to guide them through their service-learning and leadership development in the program. Learn more about the Day One Leadership Program here: www.dayone.msstate.edu

Qualifications

- Competent mentoring skills
- Organized and detail oriented
- Clear & open communication with diverse groups of students & community members
- Strong writing & public speaking / presentation skills
- Self-motivated and self-directed as well as communicative team player

Responsibilities

1. Recruit community agencies to work with the Day One Leadership Program;
2. Develop service plans and agreements with recruited agencies;
3. Train community agencies to work with the Day One Leadership Program;
4. Support work of community agencies by maintaining relationships with agencies during the year and attend to any agency needs regarding the Day One Leadership Program;
5. Mentor, observe and supervise Day One students in their service work;
6. Assist in Day One student academic and social interventions by contacting and meeting with struggling Day One students and guiding them toward success;
7. Maintain service log and reflection system for Day One (OrgSync);
8. Plan and organize large scale events for the Day One Leadership Program;
9. Assist in Day One Student recruitment;
10. Take ownership of an assigned "focus area" of work in addition to regular responsibilities such as annual alternative spring break trip to the Mississippi Delta during MSU's spring break, interfaith dialogue, or leadership conference; and
11. Clerical and other duties as they relate to student leadership development and community-engaged learning.

How to Apply or Request More Information

Carmen Wilder, Assistant Director of Student Leadership & Community Engagement
Email: cwilder@saffairs.msstate.edu, 662-325-1482

Qualified applicants selected for an interview will be required to present on their topic of choice related to student leadership development and/or college student success.

Compensation

100% out of state waiver & 71% in-state tuition + fees remission
Monthly stipend ~\$943

Additional Information

*This position requires a minimum 1-year commitment and admission into graduate school at MSU with a 2-year commitment preference. **Currently, this position is being offered with a preferred start date of June 1, 2018.*** Graduate students pursuing studies in the following areas of student affairs, counselor education, communication, educational leadership, public policy, education, psychology or sociology are preferred. Most importantly, prospective graduate assistants must possess a strong work ethic and interest in student and community development, community-engaged learning and leadership.

Occasional night, early morning and weekend work will be required at various times during the year (special events, summer orientation, fall/spring academic insight days, etc.). The graduate assistant may also participate in professional conferences, some requiring overnight travel. SLCE is seeking a professional who is able to work independently as well as collaboratively with others.

Disclaimer

Discrimination based on race, color, ethnicity, sex (including pregnancy & gender identity), religion, national origin, disability, age sexual orientation, genetic information, status as a U.S. veteran and/or any other status protected by state or federal law is prohibited in all employment decisions.