



# MISSISSIPPI STATE UNIVERSITY™

## STUDENT AFFAIRS

### Mississippi State University – Division of Student Affairs

### G.V. “Sonny” Montgomery Center for America’s Veterans Graduate Assistant

Academic Year (July 1 – June 31)

Main Campus – Nusz Hall

#### Division Overview

The Division of Student Affairs consists of over 13 non-academic areas of campus life. Some of these departments include University Police, Dean of Students, Center for Student Activities, and Holmes Cultural Diversity Center. The Center for America’s Veterans works with the Veterans Administration (VA) and other departments on campus to ensure that veterans, service-members, dependents, spouses, and survivors’

#### Qualifications

- Current or entering, full-time graduate student at MSU
- Knowledge of Veterans Affairs
- Knowledge of the military culture
- Desire to serve student veterans
- Strong Writing & Proofing
- Excellent Communication Skills
- Organized and Detail Oriented

#### Responsibilities

- Supervision of the student workers
- Participate in and oversee peer mentoring program
- Work with the student veteran, dependent, survivor, and spouse population to continue to develop new initiatives
- Maintain Social Media accounts
- Coordinate the Green Zone training every semester
- Proof & Edit Material
- Communicate with various offices on information needs
- Other duties as assigned

#### How to Apply

Applicants should apply and submit cover letter, resume, references, etc. via [www.saffairs.msstate.edu/assistantship](http://www.saffairs.msstate.edu/assistantship).

## Additional Information

Student will work approximately 20 hours per week. Student should not hold other jobs or assistantships. As compensation, student will receive full tuition waiver except minimal university fees, stipend paid twice a month, and professional development funds when available.

## Disclaimer

Discrimination based on race, color, ethnicity, sex (including pregnancy and gender identity), religion, national origin, disability, age, sexual orientation, genetic information, status as a U.S. veteran and or any other status protected by state or federal law is prohibited in all employment decisions.

For More Information, contact Brian Locke at [blocke@saffairs.msstate.edu](mailto:blocke@saffairs.msstate.edu).