



Thrive Scholars Program Graduate Assistant Job Description

Academic Year (August 16, 2026 – July 31, 2027)

Main Campus – Suite 225 of the Colvard Student Union

Position Overview

The Thrive Scholars Program Graduate Assistant provides support and services to students participating in the Thrive Scholars Program, including those who have aged out of foster care, are emancipated minors, are experiencing housing insecurity, or have experienced the loss of a parent(s). This position reports directly to the Thrive Scholars Coordinator to support the program's mission of promoting student success, persistence, and retention.

The Graduate Assistant assists with implementing programs and initiatives that foster a sense of belonging and community among participants. Additionally, this role supports the monitoring of students' academic progress and helps connect students with campus resources that contribute to their personal, academic, and professional development.

Qualifications

- Strong communication and interpersonal skills
- Strong organizational skills
- Ability to manage multiple projects and timelines
- Ability to work independently and within teams
- Strong skills to work with Microsoft Office software (Word, PowerPoint, Outlook, Excel, and Publisher)
- Knowledge of and passion for student success.
- Compassion and empathy for vulnerable student populations.

Responsibilities

- Conduct individualized meetings with Thrive Scholars.
- Plan and facilitate programs and events, including evenings, nights, and weekends.
- Assist with student referrals and processes.
- Create relationships with campus and community partners to enhance student resources.
- Facilitate student meetings and record-keeping
- Facilitate and participate in outreach initiatives for the program, including preview days, special events, and orientation.
- Serve on divisional cross-functional teams
- Assist in various Holmes Center for Student Success programs and initiatives.
- Assist with other duties as needed and/or requested within the Holmes Center for Student Success.

How to Apply

Applicants should email a cover letter and resume to the Holmes Center for Student Success at hcss@msstate.edu. Please place “Thrive Scholars GA” in the email subject line.

Additional Information

Must work a minimum of 20 hours per week and possess the ability to work evenings and weekends occasionally. Students should not hold other jobs or assistantships.

Disclaimer

Discrimination based on race, color, ethnicity, sex (including pregnancy and gender identity), religion, national origin, disability, age, sexual orientation, genetic information, status as a U.S. veteran, and/or any other status protected by state or federal law is prohibited in all employment decisions.

For More Information, contact the Holmes Center for Student Success at (662) 325-2033